SPEED POST

भा. कृ. अनु. प. –केन्द्रीय शुष्क क्षेत्र अनुसंधान संस्थान
ICAR - Central Arid Zone Research Institute
जोधपुर (राजस्थान) 342 003 / Jodhpur (Rajasthan) 342 003
Website: www.cazri.res.in, Email: director.cazri@icar.gov.in
Phone No. 0291 – 2786584(Dir.)/2786485(CAO)/2785981(AO) FAX: 0291 – 2788706(Dir.)/2786498(PME)

F.No. 17(3) Vitrified Floor Tiles/ICARDA/16-17/Adm.V **Dated: 17.11.2016**

To,

M/S……

……

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JODHPUR.

Sub: Quotation for vitrified floor tiles works at Agronomy Lab & PS Room, Division-II, CAZRI, Jodhpur.

Dear Sir(s),

You are requested to kindly quote your lowest rates keeping in view the following conditions in respect of the articles indicated overleaf/as per statement enclosed (Schedule to tender).

1. No advance payment will be made. However, the payment is normally made within 30 days from the date of receipt of Bill for execution the work **in good condition as per order**.
2. The quantity proposed in the quotation may be increased or decreased at the discretion of the authority while placing the order.
3. Quotation not found according to specification will be rejected/not considered.
4. The firm should also supply a copy of the authorized dealership certificate of the item, if applicable
5. Quotation should remain valid for 3 months from the date of quotation.
6. No. Form 'C' & 'D' for sales tax will be issued. Payment will be made at full rate, if applicable. However, the firm is required to produce the valid sales tax Registration No. The firm should also indicate PAN/TIN as per Income Tax Rules.
7. The Rates **should be clearly indicated in figure as well as in words**. While quoting the rates, it may be clearly indicated whether the items are inclusive or exclusive of ST, CST etc. in terms of percentage or in absolute term.
8. Works will have to be completed normally within 30 days from the date of issue of work order or as mentioned in the supply order unless such extension is allowed by the Institute **failing which suitable penalty as indicated in the work order will be imposed.**
9. Director, CAZRI, Jodhpur reserves the right to accept or reject any or all the quotation without assigning any reason.
10. All bids must be accompanied by a bid security / **EMD of Rs. Nil** of the estimated value of the cost, in the form of a Demand Draft of a scheduled commercial bank in India, in favour of **ICAR Unit-CAZRI, Jodhpur.** Without EMD quotation will not be considered.
11. The firm awarded the contract may/will have to furnish a performance security in the form of Bank Guarantee as per the proforma to be supplied along with work order or FDR pledged to **"ICAR Unit - CAZRI, Jodhpur"** from a scheduled Commercial Banks for an amount which may vary from 5% to 10% of the value of the contract at the discretion of Director, which should remain valid for six months.
12. The quotation may be sent to the office by courier/Registered Post/Speed Post in sealed cover super scribed with **for vitrified floor tiles works at Agronomy Lab & PS Room, Division-II, CAZRI, Jodhpur.**
13. The quotation must be reached to this Office on or before **02.12.2016 at 3.00 PM** which it will not be considered. The quotation should be dropped in the Tender Box placed in the Adm.V.

Yours faithfully,

ASSISTANT ADMINISTRATIVE OFFICER (V)

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F.No. 17(3)Vitrified Floor Tiles/ICARDA/16-17/Adm.V **Dated: 17.11.2016**

निविदा प्रपत्र

(इस फार्म को निविदा प्रपत्र के साथ जमा कराना आवश्यक है)

निदेशक, केन्द्रीय शुष्क क्षेत्र अनुसंधान संस्थान, जोधपुर निम्नलिखित कार्य के लिए सीमित मोहरबन्द निविदाये आमंत्रित करते है।

1. कार्य का नाम : **"Vitrified floor tiles works at Agronomy Lab & PS Room, Division-II, CAZRI, Jodhpur."**
2. निविदादाता फर्म का नाम / पूर्ण पता : .....
.....
.....
3. टेलीफोन / मोबाईल नम्बर : .....
4. निविदादाता फर्म का : PAN No. .....
:TIN No. .....
5. बैंक का विवरण : बैंक का नाम.....
: पता .....
: बैंक का IFS Code : .....
: बैंक का खाता नम्बरः .....
6. निविदा प्रपत्र की कीमत : रू. शून्य
7. धरोहर (बयाना) राशि : रू. शून्य
8. कार्यपूर्ण करने की अवधि : एक माह
9. निविदा जमा कराने की अंतिम तिथि : 02/12/2016 at 3.00 PM
10. निविदाकार्य की विस्तृत सूचना काजरी की वेबसाईट http://www.cazri.res.in पर देखी जा सकती है।
11. निविदा प्रपत्र काजरी, जोधपुर की वेबसाईट से भी डाउनलोड किये जा सकते है।

निविदादाता के मोहर सहित हस्ताक्षर

Name of Work: Vitrified floor tiles works at Agronomy Lab & PS Room, Division-II, CAZRI, Jodhpur.

Sr. No.	Code No	Description	Qty.	Unit	Rate	Amount
1	15.2	Demolishing cement concrete manually / by mechanical means including disposal of material within 50 metres lead as per direction of Engineer –in-charge				
	15.2.1	1:3:6 or richer mix	2.5	Cum	@ ……..	
2	11.41	Providing and laying polished vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption's less than 0.08% and conforming to is : 15622 of approved make in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand) including grouting the joints with white cement and matching pigments etc. complete.				
	11.41.2	Size of Tiles 60 x 60 cm	55	sqm	@ ……..	

Signature with seal of tenderer