



F. No. 45(1)2017-2018/Adm. IV/

Dated: 16.12.2017

NOTICE INVITING TENDER THROUGH E-PROCUREMENT

The Director, ICAR-Central Arid Zone Research Institute, Jodhpur on behalf of the President, Indian Council of Agricultural Research, New Delhi invites online bids under Two bid system from the Manufacturer/ authorised dealers/registered firms for the purchase of Various Equipment's and hand held metering system.

	Critical Date Sheet	
1.	Date and Time for Issue/Publishing	5.00 PM on 16.12.2017
2.	Document Download / Sale Start Date and Time	5.00 PM on 16.12.2017
3	Document Download / Sale End Date and Time	11.00 AM on 29.12.2017
4.	Bid Submission start Date and Time	5.00 PM on 16.12.2017
5.	Bid Submission End Date and Time	11.00 AM on 29.12.2017
6.	Date and Time for Opening of technical Bids	11.00 AM on 30.12.2017
7.	Address for Communication	Director, ICAR-CAZRI, Jodhpur-342003 (Raj.) India

Critical Date Sheet

Note : The tender form and other details are available on CAZRI's website <u>www.cazri.res.in</u> & CPPP. The interested Manufacturers/authorized dealer/Agency/firm of repute may download the tender document from above websites and upload the same after completing in all respect in the e-procure.gov.in portal as per guidelines mentioned in the portal by or before the due date & time.

Encl. : Annexure- I to IX

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Instructions for Online Bid submission

- As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL; <u>http://eprocure.gov.in</u>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given in the tender documents are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at <u>https://eprocure.gov.in/eprocure/app</u>
- The tender form/bidder documents may be downloaded from the website: <u>https://eprocure.gov.in/eprocure/appn</u>. Online submission of Bids through Central Public Procurement Portal (<u>https://eprocure.gov.in/eprocure/app</u>) is mandatory. Manual bids shall not be accepted.
- 3. Tenderers/bidders are requested to visit the website <u>https://eprocure.gov.in/eprocure/app</u> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
- 4. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Institute reserves the right to accept or reject any or all the tenders.
- 5. The interested Firms {except those who are registered with the Central Purchase Organization & National Small Industries Corporation (valid proof should be mandatory enclosed)} are required to deposit (in original) an Earnest Money Deposit (EMD) as follows and Tender Fee Rs. 500/- (Rupees five hundred) only for each item separately in the form of Demand Draft from any of the Commercial Bank in favour of "ICAR Unit - CAZRI, Jodhpur" payable at SBI, Shastri Nagar, Jodhpur.

S.No.	Name of item	Bid Security (EMD)	
1.	GPS (Advance)	@ 2% for the quoted value	
2.	GPS	in each items separately	
3.	Digital Camera	In each lients separately	

- 6. The aforesaid DDs/Pay orders towards cost for Tender Document and EMD should be submitted offline to the tender inviting authority i.e. The Director, CAZRI, Jodhpur on or before bid submission **closing date & time.**
- 7. The firm should send the original brochures of the product and may be addressed to Director- ICAR, Central Arid Zone Research Institute, Jodhpur- 342003 on or before bid opening date and time as mentioned in the Critical Date Sheet.
- 8. Bidder need not to come at the time of Technical as well as Financial bid opening at CAZRI, Jodhpur. They can view live bid opening after login on CPPP eProcurement Portal at their remote end. If bidder wants to join bid opening event at CAZRI then they have to come with bid acknowledge slip that generates after successfully submission of online bid.

Technical Bid

The Firms are required to upload copies of the following documents:

- (a) Scanned copy of Earnest Money Deposit (EMD) and tender fee/its exemption, if any.
- (b) Scanned copy of Firm's registration, VAT no and Tender acceptance letter.
- (c) RTGS detail of the firm.
- (d) Scanned copy of similar contracts of supply of such drip system to Government Departments.
- (e) Undertaking that items shall be supplied as detailed in tender document.
- (f) Scanned copy of ink singed tender specific authorization from OEM (Original Equipment manufacturer).
- (g) Undertaking that firm has not blacklisted by any government organisation.
- (h) Scanned copy of Make and Model of all systems, sub systems and additional items should be mentioned in the technical details should be provided in the form of Brouchers and write-ups.
- (i) Scanned copy of signed our terms and conditions as given in annexure 1.
- (j) Scanned copy of PAN issued by Income Tax Department, TIN No. & Service Tax Registration No.
- (k) Scanned copy of latest Income Tax Return.

Note : All the bidders are requested to submit the copies of all the supporting documents separately, if they are participating in more than one equipment.

Terms and Conditions

- The tenderer shall quote rates, which will include the delivery (supply and installations)
 & other incidental charges. Taxes, if any, should be indicated separately.
- 2. The rates should be quoted as per the Financial Bid /BOQ format uploaded on the CPP Portal. Taxes, if any, should be indicated separately. It must be noted that the contract shall be awarded to the firm which fulfils all the required specifications, terms and conditions and remains L-1.
- 3. The firm must also possess valid PAN No., TIN No. & Service Tax registration number and a copy of the same must also be enclosed with the tender document.
- 4. Copy of latest Income Tax Return may be furnished.
- 5. Modification in the tender documents after the closing date and time is not permissible.
- 6. The successful firm shall have to supply the <u>item (from the date of confirmed supply</u> order) within 30 days or as mentioned in the supply order (P.O.) and if the materials are not supplied and installed in time then EMD shall be forfeited. The rates quoted shall be valid for 6 months from the date of opening of tender.
- 7. The contractor/bidder or his representative may contact the undersigned at Tel No.0291-2787152 for any further clarification. No variation in terms of quality of the items shall be entertained or else EMD/Security deposit shall be forfeited.
- 8. The Director, CAZRI, Jodhpur shall have the right to reject all or any of the offers, accept more than one offer, and assign part of the job.
- 9. Merely quoting of lowest rates does not mean that order shall be given to that firm. The competent authority will finally decide on the basis of quality & performance of past installations.

- 10. The interested Firms are required to deposit (in original) an Earnest Money Deposit (EMD) of the amount mentioned against each item in the form of Demand Draft from any of the Commercial Bank in favour of "ICAR Unit-CAZRI, Jodhpur", payable at Jodhpur may be addressed to Director, ICAR-CAZRI, Jodhpur on or before bid submission closing date and time as mentioned in critical date sheet. No quotation shall be considered without the earnest money deposit. Demand Draft drawn in favour of any officer other than "CAR Unit-CAZRI, Jodhpur" payable at Jodhpur' will not be accepted and the tender will be rejected. The earnest money will be refunded only after the finalization of the procurement and no interest will be paid on earnest money.
 - 11. Rates once finalized will not be enhanced/reduced during the currency of the contract.
 - 12. In case of foreign currency, conversion rates in INR will be taken on that day when financial bid will open.
 - 13. In case, the successful bidder shows inability at any stage, after the contract is finalized and awarded, for whatsoever reason(s), to honour the contract, the earnest money/performance security deposited would be forfeited.
 - 14. The Director, ICAR-CAZRI, Jodhpur reserves the right to cancel the contract at any time during the currency period of the contract without giving any reason.
 - 15. The firm to whom the tender will be awarded, will have to deposit the performance security equal to 5% -10% of the total amount at the time of installation of the equipment. If the services are not found to be satisfactory, the performance security is liable to be forfeited. No interest will be paid on performance security.
 - 16. If any dispute(s) arises between ICAR-CAZRI, Jodhpur and the firm with reference to the contract, ICAR-CAZRI, Jodhpur will decide it and its decision will be binding on the firms.
 - 17. Bid Validity : 90 days
 - 18. The contract will be given to Least one (L1).
 - 19. The Institute is exempted from payment of excise duty. Hence, excise duty will not be paid to the firm.

Sales tax - we are not authorized to issue Sales Tax Form C&D;

The Institute is exempted from payment of Custom Duty

20. Payment-

(A) Payment for goods supplied from abroad.

- (a) On shipment 90% of the contract price (FOB) shall be paid through irrevocable letter of credit upon submission of documents detailed in L/C.
- (b) 10% of the contract price(FOB) {in foreign currency} and other charges like freight etc., from FOB to FOR CAZRI, {in INR} will be released after satisfactory installation/ working of equipment/machine etc. as well as on submission/production of Performance Bank Guarantee by the Supplier(s).
- (c) 100% payment through wire transfer after satisfactory installation and submission of P.B.G.
- (d) 100% payment through F.D.D. after.....P.B.G.

(B) Payment of goods supplied within India

- (i) 100% of the contract price on receipt of goods by the consignee supported by satisfactory installation/working report & submission of PBG/ Sales Tax, form-38.
- 21. Installation :- Should be done within stipulated delivery period as per the order at the Institute in consultation with the indenting officer, failing which Liquidated Damage clause shall apply. Liquidated Damage clause: It would be realized @ 0.5% (half per cent) of the base price (excluding taxes) of the delayed goods for each week of delay subject to maximum 10%.
- 22. Price
 - i) The price quoted shall be on firm and fixed basis and should be reasonable living no scope for any further negotiation on price.
 - ii) For goods manufactured in India/abroad : The price of the goods should be quoted on FOR basis and in INR (including all kind of charges and taxes) installations commissioning charges, if any.
- 23. **Jurisdiction of Court** :- The court of the Jodhpur shall have a jurisdiction to decide any dispute arising out of or in respect of contract.
- 24. **Force Majeure Clause** :- The Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods. Epidemics, quarantine restrictions, strikes, lockout or any act of war. Notice of the happening of any such event is given by either party to the other within 15 days from the date of occurring thereof. However either party at its discretion can terminate the contract in such cases.
- 25. **Termination of Contract** :- Time shall be the essence of the contract. The purchaser shall have the right to terminate the contract without any notice in part or in full in any of the following cases:
 - a) The delivery of the material is delayed for causes not attributed to Force Majeure after the scheduled date of delivery.
 - b) The seller is declared bankrupt or becomes insolvent.
 - c) The delivery material is delayed due to causes of Force Majeure by more than reasonable time.
 - d) In case Performance Security is not furnished within the time period specified by the purchaser.
 - e) Supply in the case of successful Tenderer should strictly confirm to the specifications of the equipment being purchased.
 - f) Any change in Address/Telephone/Fax/e-mail of the tenderer should immediately be informed. The state of non-communication by the firm will make the offer liable for rejection.
- 26. Acceptance or rejection of offer :- The Director, ICAR-CAZRI, Jodhpur reserves the right to accept or reject any tender in part or full without assigning any reason thereof. The successful bidder should submit order acceptance letter within 10 days from the date of issue.

'Terms & Conditions are acceptable to us'.

(Annexure II)

.PRICE BID UNDERTAKING

From: (Full name and address of the Bidder)

To,

Dear Sir/Madam,

I submit the Price Bid for_____ and related activities as envisaged in the Bid document.

2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.

3. I offer to work at the rates as indicated in the price Bid, inclusive of all applicable taxes except Service Tax.

Yours Faithfully,

Signature of the firm with seal

(Annexure III)

MANUFACTURER'S (OEM) AUTHORISATION FORM

То	
The Director,	
ICAR- Central Arid Zone Research Institute,	
Jodhpur, Rajasthan 342003	
Ref: your Bidding Documents Nodated	
Dear Sir,	
We, who are established and reputa	able manufacturers of
(Name and description of the goods offered in the bid)	having factories at
hereby authorize Messrs	(name
and address of the agent) to submit a bid, negotiate (as and if necessary) and with you against your above mentioned Bidding Documents for the above good	d conclude the contract

We hereby extend our full guarantee and warranty as per the General Conditions of Contract, read with modification, if any in the Special Conditions of contract for the goods and services offered for supply against this Bidding Document by the above firm.

Yours faithfully,

(Signature name and designation)

for and behalf of Messrs.....

[name & address of the manufacturers]

Note: This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer. The authorization Certificate should be from the "Manufacturer" only and certificate from any other firm/person including OEM arrangements would not be accepted

(Annexure-IV)

(Printed on letter head of firm)

TO WHOM IT MAY CONCERN

(Signature of the Firm with Seal)

TECHNICAL BID Schedule to tender

TECHNICAL SPECIFICATION OF GPS (Advance)

Sl.	Broad Specification	Quantity
No.		
1.	GPS (Advance)	06 Unit
	Display Resolution WxH (272 x 480 Pixels)	
	Touch Screen	
	Display Type : TFT	
	Base Map : Yes	
	Dual Orientation,	
	Interface : High Speed USB,	
	Camera : 7, 8 MP	
	Barometric Altimeter : Yes	
	Compass,	
	Memory : 4 GB,	
	Automatic routing	
	Area Calculation : Yes	

TECHNICAL SPECIFICATION OF <u>GPS</u>

Sl.	Broad Specification	Quantity
No.		_
2.	<u>GPS</u>	02 Unit
	Display Resolution WxH 272 x 480 Pixels	
	TFT, Dual Orientation,	
	Touch Screen,	
	Interface : USB +	
	Camera 7 & 8 MP,	
	Automatic geo tagging,	
	Altimeter, Compass,	
	Maps & Memory (4 GB),	
	Automatic Routing,	
	Area Calculation : Yes	

TECHNICAL SPECIFICATION OF Camera (Digital)

Sl.	Broad Specification	Quantity
No.		
3.	<u>Camera (Digital)</u> : 24.2 MP Digital SLR Camera, Dual pixel CMOS AF, 45-Point all cross-type AF, Wi-Fi NFC, Bluetooth low energy, Additional lenses EF-S 18-135 mm 3.5-5.6 IS USM, Shutter speed 1/30 to 1/4000; Display LCD Monitor, TFT colour, liquid-crystal, optical zoom 24.2 x (or higher); Flash-E-TTL II auto flash; HDR	01 Unit
	movies	

(Annexure VI)

TENDER ACCEPTANCE LETTER (To be given on Company Letter head)

To,

Sub: Acceptance of Terms & Conditions of Tender.

Name of Tender / Work: -

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: ______

Tender Reference No: _____

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. ______ to ______ (including all documents like annexure(s), schedule(s), etc.,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4.1 / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6.1 / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Date:

(Annexure-VII)

Name of the firm	:
Registered/Postal Address	:

S.No.	Particulars	
1.	Phone number/Mobile number	
2.	E-mail Address	
3.	PAN No	
4.	VAT /	
	TIN /	
	Service Tax Reg. No.	
5.	Applicable Bank Details :	
	Bank Name :	
	Branch Address with Phone No.	
	Account No.	
	-	
	Type of Account (Current/Saving)	
6.	RTGS/IFSC Code & Branch	

Signature of the bidder

(Annexure IX)

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app.

REGISTRATION

- Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <u>https://eprocure.gov.in/eprocure/app</u>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

No. 45(1)2017-2018/Admn.IV

Financial Bid

GPS (Advance)

S1.	Broad Specification	Quantity	Unit	Amount
No.			Price	
1.	GPS (Advance)	6 Unit		
	Display Resolution WxH (272 x 480 Pixels)			
	Touch Screen			
	Display Type : TFT			
	Base Map : Yes			
	Dual Orientation,			
	Interface : High Speed USB,			
	Camera : 7, 8 MP			
	Barometric Altimeter : Yes			
	Compass,			
	Memory : 4 GB,			
	Automatic routing			
	Area Calculation : Yes			
	Installations			
	Other charges			
			Total Rs.	

(Total bid price in Rupees (in figures)-----(in words)------

Signature of bidder

<u>GPS</u>

Financial Bid

Sl.	Broad Specification	Quantity	Unit	Amount
No.			Price	
2.	GPS	2 Unit		
	Display Resolution WxH 272 x 480 Pixels			
	TFT, Dual Orientation,			
	Touch Screen,			
	Interface : USB +			
	Camera 7 & 8 MP,			
	Automatic geo tagging,			
	Altimeter, Compass,			
	Maps & Memory (4 GB),			
	Automatic Routing,			
	Area Calculation : Yes			
	Installations			
	Other charges			
			Total Rs.	

(Total bid price in Rupees (in figures)------(in words)------

Signature of bidder

Financial Bid

Camera (Digital) :

Sl.	Broad Specification	Quantity	Unit	Amount
No.			Price	
3.	Camera (Digital) : 24.2 MP Digital SLR Camera,	1 Unit		
	Dual pixel CMOS AF, 45-Point all cross-type AF,			
	Wi-Fi NFC, Bluetooth low energy, Additional			
	lenses EF-S 18-135 mm 3.5-5.6 IS USM, Shutter			
	speed 1/30 to 1/4000; Display LCD Monitor, TFT			
	colour, liquid-crystal, optical zoom 24.2 x (or			
	higher); Flash-E-TTL II auto flash; HDR movies			
	Installations			
	Other charges			
			Total Rs.	

(Total bid price in Rupees	(in figures)
	(in words)